

DRAFT

ADVISORY COMMITTEE TO THE PARISH COUNCIL - THRUXTON PARISH NEIGHBOURHOOD PLAN

Minutes of a Meeting/workshop with Donna Moles held on the 11th June 2016
in the Machin Room, Village Hall, Thrupton at 11.45am.

Chair: Kate Phillipson

Present:

Louisa Chamberlain

Liz Watson

Simon Watson

John Davis

Sarah Fanthorpe-Green

Steve Counsel (until approximately 3pm)

Bill Brewer (until 4.30pm).

Apologies

Bob Hodges

Jason Sargeant

Mike Windsor

Alan Leslie

Guest - Donna Moles – Consultant.

1. Prior to the meeting, Kate Phillipson had driven Donna Moles around the Parish.
2. Donna Moles introduced herself. She explained that she works for both communities and developers and she outlined her experience.
3. The aim of the day was to discuss what has been done to date and to look at what needs to be done next. She stated that the Steering Group had achieved a lot in a short space of time.
4. The completed placechecks were run through. Bill Brewer explained that he and Steve were meeting with Henry Pelham on the 21st June and would complete their placecheck shortly thereafter.
5. The next piece of work is to look at key parcels of land in the Parish and the best uses for them. The land will need to be mapped out and evidence obtained including from the LPA, the planning history, highways issues, land use history and any archeological/historical interest (including listed buildings etc), information from interested statutory bodies. This is a large piece of work and landowners should be involved in the process if possible.
6. The process that is needed to prepare a Neighbourhood Plan was discussed, including how consultation on the draft NP can/should be consulted on.
7. In summary, the process is as follows
 - a. The evidence to allow us to formulate the plan to be obtained.
 - b. Draft policies and plan will be prepared.

- c. TVBC to be asked to test the draft plan to see how it would stand up against an application for PP.
 - d. A 6 week consultation period will commence (Reg. 14).
 - e. Comments from the consultation must be logged and considered carefully. The process must be properly recorded.
 - f. Revise the plan as necessary.
 - g. Reg 16. Submit to TVBC. Must include a list of all people consulted under Reg 14. They will be consulted again in light of any comments made etc.
 - h. TVBC will seek an inspector to examine the plan. We will be involved in the process.
 - i. Inspector will examine the plan and may make modifications.
 - j. Plan back to TVBC. The proposed modifications must be considered.
 - k. Once agreed, TVBC produce and publish a decision statement.
 - l. TVBC will arrange a Referendum.
 - m. Plan requires 50% approval of those who vote. Same process as in an election. A high turnout is not necessary but helpful to give support to the process and weight to the plan if passed.
 - n. Final Plan.
8. The Vision for the Parish NP was discussed as a workshop. A draft was agreed.
 9. The Objectives (that will effectively be the policies that will be prepared) were discussed. And a skeleton prepared. Donna Moles to draft Objectives and circulate.
 10. Kate Phillipson to write to surrounding Parishes to notify them that we are preparing a NP.
 11. Conflict of interest forms need to be completed.
 12. Donna will draw up an action list based on the timetable.
 13. Meeting closed at 5pm

Approved