

DRAFT

**ADVISORY COMMITTEE TO THE PARISH COUNCIL - THRUXTON PARISH
NEIGHBOURHOOD PLAN**

Minutes of a Meeting held on the 22nd March 2016 in the Machin Room, Village Hall, Thruxton at 7pm.

Chair: Kate Phillipson

Present:

Louise Chamberlain

Liz Watson

Simon Watson

Alan Leslie

Mike Windsor

John Davis

Sarah Green

Apologies:

Bill Brewer

Ed Green

Bob Hodges

Jason Sargeant

1. The Chairman thanks those present for attending. The minutes of the meeting held on the 22nd February were considered and approved.
2. The terms of reference for the advisory committee were slightly amended to ensure that the requirements of the financial Regulations governing the Parish Council were met. The financial requirements were considered. Bill Brewer leading on Finance.
3. The survey was distributed to all households in the Parish on the 8th march (though some may have got it on the 9th). The survey was in black and white as a colour frontsheet and map would have doubled the print cost.
4. The committee expressed their gratitude to the group of volunteers who distribute the Thruxton Times as they had all volunteered to distribute the survey.
5. Two meetings had been attended by members of the Group.
 - a. Stockbridge 14th March – this was attended by three members of the group. Thruxton is to be a Pathway Parish and receive 3 days of consultancy from Donna Moles free of charge and an additional £1000 to spend as necessary.
 - b. Andover 21st March – attended by two representatives. This largely focused on issues for those who have not yet started the process and particularly looked at the importance of engaging with the public. There was also a useful exercise looking at what is regarded as important as far as the planning process is concerned – generally very different to what is likely to be regarded as significant to individuals.

6. A consultant will be important if we are to meet the requirements of the planning process. Donna Moles will be working with us under the Pathway Parish scheme and it was agreed that it would be sensible to continue to use her throughout the process. Her daily rate is reasonable and the group were concerned that to bring someone else in when we had been working with her would be difficult. TVBC are presumably satisfied about her competence or she would not have been engaged to work with the Pathway scheme. Sarah Green to monitor the Thruxton Facebook page and to post information where appropriate.
7. John Davis to highlight the survey and the Neighbourhood Plan at the Thruxton Tea Club meeting. This is important as there is often a good attendance from harder to reach areas in the village.
8. The Gardening Club and the Fete were identified as additional ways of liaising with the Parish.
9. Arrangements for the collection of the survey were discussed. The Thruxton Times distributors may be willing to assist again – KP to liaise with John Mackenzie.
10. Simon Watson to lead on how we can analyse the data from the survey returns.
11. Bill Brewer to continue to lead on Finance.
12. Kate Phillipson to prepare wording for Thruxton Times (will also go on Website and Facebook pages..
13. Next Meeting 23rd April 10am-4pm to consider survey results.
14. Meeting Closed, at 8.20pm

Approved