

Minutes of NDP Steering Group on 11.1.18 at 19:30 in the Machin Room, TMH.
Present: Kate Phillipson (Chair), Louisa Chamberlain, Bill Brewer, Mike Windsor, John Davis, Steve Counsell, Simon Watson, Alan Leslie
Apologies: Liz Watson

1. Minutes of last meeting: LC will circulate them for approval before being presented to the PC for acceptance, and then further upload on to Dropbox.

2. The SG reviewed the latest draft wording from SDNPA regarding Housing Policies HD1 and 2, looking particularly at how to identify local housing need within Housing Policies and subsequent phrasing to meet Parish needs.

SC proposed some wording changes specifically aimed to support our Parish Council with their job in “considering” rather than “supporting” development for the Parish. SDNPA will be asked for their advice on proposed wording change.

KP will clarify with SDNPA the current recognised Settlement boundaries within this Parish. The SG think we have 1.5 recognised settlement boundaries for the 4 settlements the Parish have. KP will ask SDNPA how settlement boundaries are established and whether the SG can take steps to formalise further settlement boundaries.

KP will ask SDNPA if HD2 is relevant for just affordable housing or all types of housing. Members of the SG would be unhappy to agree to this policy for inclusion within the Draft NDP if it relates to Affordable Housing need only.

Adopting a Parish Register of Housing Need was discussed as a possibility. Affordable Housing applicants have to be registered with TVBC anyway, but this Parish Register would be for Parishioners only and NOT just for those on the Affordable Housing register held by TVBC. This would help to direct specific building for specific needs, but not necessarily/exclusively for Affordable Housing.

3. Views Policy wording was discussed and agreed. Further views that should be preserved under the plan (looking at both within and outside of settlements) were proposed. KP will obtain photos and descriptions of these sites and will update the Policy via SDNPA.

4. Update re finance – BB informed the SG that the Groundworks grant had been received in full. Currently there is £7300 in the bank, of which £5250 must be spent by 31st March 2018 on consultancy fees only, and only for work started on and after 5.1.18.

5. Update re website situation – JD informed the SG that there are difficulties with the current use and update of the current Village website due to communication difficulties with the USA based site provider. The Parish Council (PC) is obligated to have a PC website. It has been clarified that this website can include other information apart from PC business, so could hold the local information that the current website holds as well. It would certainly be able to hold the NDP information required. The Clerk to PC has applied for a Grant to aid the setting up of a new website. An imminent meeting between the PC and a new website provider (familiar with developing PC websites) is scheduled. It is anticipated that local interested parties will be given Webmasters status to allow them to upload relevant documents on to the website. KP asked JD to address timescales as it is imperative that the new PC website is up and running in the very near future to carry the draft NDP on a platform for easy accessibility by all for reading and further comment. If this is not done soon, the path of the NDP will be delayed. JD will let KP know timescales. KP will discuss with SDNPA what info regarding the NDP is required to be uploaded on the PC website.

6. KP discussed the need for careful planning to allow thorough and appropriate public consultation on the draft NDP. The draft will need approval by PC before public consultation and, to this end, KP would like to brief PC on the draft plan first. Chairman of Parish Council has been approached regarding this to arrange the best forum for this.

Consultation ideas were discussed by the SG to ensure easy access by Parishioners and other consultees of the draft NDP. A database is required to record responses accurately. SW will aid this development. KP stressed the importance of a meeting of the SG looking specifically at all comments made, of discussing all comments and deciding whether the draft NDP should be changed in response to consultation comments.

7. AOB – LC asked that the development of a Parish Council Flood Action Group and a Village Flood plan as recommended by the Environment Agency should be added to the Community actions/aspirations part of the NDP. LC also thought that this should include an action by the PC to approach the Environment Agency asking them to review their flood risk map once Mr Pelham has completed his flood reduction measures at the Airfield that will regulate the flow of Pillhill Brook through Thruxton Village. This was agreed and LC will send KP wording to give to SDNPA for plan updating.

BB will meet with Mr Pelham next week regarding the Recreation Field and “Fields in Trust”.

8. DONM – KP will advise when amended draft Plan has been received from SDNPA.