

Thrupton Neighbourhood Plan Steering Group Meeting Minutes
Held on 6.6.17 at 7pm held in the Machin Room, TWMH.

Present: Steve Counsell, Bill Brewer, Mike Windsor, Kate Philipson as Chair, Louisa Chamberlain, Sarah Fanthorpe-Green

Apologies: Alan Leslie

1. Minutes of previous Meeting - were reviewed and accepted.
2. Green space consultation exercise review– it was felt there was a good presentation of facts to Parishioners. The Wednesday evening event was well attended whilst Sunday was less well attended. All Parishioner comments received were typed up by LC and KP and put forward to South Downs Consultancy together with background information of the proposed Green Spaces. The Consultants visited on 31.5.17 and they will report by end of this month. (Out of Committee decision was made in May 17 after email communication with all Steering Group Members to employ these consultants to look further in to Local Green Space Designation in Thrupton Parish.)
3. South Downs Consultancy – the Steering Group Committee agreed to ask this consultancy for a quote for written objective advice regarding the need for identification sites for this Neighbourhood Plan. They will also be asked to quote for review of first draft plan.
4. Objectives - any proposed changes were discussed. KP proposed reconsidering the Housing Objective “To ensure that, where appropriate, any additional development is undertaken on phased basis to reduce integration impact to the existing residents/dwellings”. It was agreed this Objective will be removed due to comments received at the Consultation Exercise.
5. LC has referenced all dropbox documents. SC has made a draft plan as requested. He discussed its layout and the basic framework is now on Dropbox. A new Folder has been added for this – Thrupton Neighbourhood Development Plan -TNDP Template v1.1. All formatting should follow SC’s directions. The Steering Group members were asked to send SC any Policy documents and he will upload in to dropbox. POSTSCRIPT – following this meeting SC has sent an email to all Steering Group Members dated 7.6.17 detailing instructions on formatting and uploading of this Folder. All are asked to read and follow these instructions.
6. Policy progress – There was around how to best incorporate some community aspects of the Plan and it is likely that a specific set of action points for the Parish Council will be developed to cover these issues. SC had looked at TVBC Local Plan and he felt our Objective and Policy headings could be mapped to TVBC’s with ease. BB discussed his meeting with Henry Pelham as to how best to include all local business in this Plan. LC discussed Heritage Policy drafts and issues arising including “Local Gap” and ways to phrase local views on maintaining settlement separations.. KP discussed Housing and Design Policy drafts. Discussion around affordable housing, downsizing and tying houses to local people was had.
LC requested that a consultant should be employed to review all policies before sending it to the Examiner. There was general agreement of this.
7. Funding issues were discussed. Further funding grants will be withdrawn next year so it is imperative that the Plan proceeds promptly now. KP will contact Anton Printing for advice on how to format the final document and get a quote for the printing of the Draft Plan. BB will continue to oversee grant applications.

8. Fete – on 17th June 17, Thruyton Green. S F-G, MW, SW and LW will be present and man a stand.
9. Date of next Meeting 5.8.17 – from 10am to discuss all Policies and formulate First Draft to go to Consultants for review by early August. KP will ask the Parish Council to attend this Meeting.