

DRAFT

ADVISORY COMMITTEE TO THE PARISH COUNCIL - THRUXTON PARISH NEIGHBOURHOOD PLAN

Minutes of a Meeting held on the 22nd February 2016 in the Machin Room,
Village Hall, Thruxton at 7pm.

Chair: Kate Phillipson

Present:

Bill Brewer

Louise Chamberlain

Liz Watson

Simon Watson

Alan Leslie

Mike Windsor

John Davis

Sarah Fanthorpe-Green

Ed Fanthorpe Green

Apologies

Bob Hodges

Jason Sargeant

1. The Chairman thanks those present for attending and updated generally. It was noted that, although not relevant to our plan, Orchard Homes had registered an Option to Purchase on agricultural land to the east of Thruxton village.
2. The status of the committee was considered and the formal requirements of an advisory committee of the Parish Council discussed. Terms of reference for the committee were considered and agreed.
3. In order to assist in the management of the project, it was agreed that it would be appropriate to have three core teams within the group.
 - a. The Communications team will consist of John Davis, Bob Hodges (who together run the Parish website anyway), Alan Leslie and Liz Watson.
 - b. The Finance Team will be Bill Brewer and Simon Watson.
 - c. The others will make up the Project Group .
 - d. Simon Watson will consider how the results of the survey can be analysed.

It was recognized that there will be a lot of cross working at some points.

4. The accounts for the project were considered. The requirements will be discussed with the Parish Council at their next meeting. It is anticipated that a simple income/expenditure record maybe sufficient but this will be confirmed.
5. The draft survey for all households in the Parish was considered at length and agreed.
6. It was agreed that a separate consultation/survey will be undertaken with businesses win the Parish.

7. The Locality Team at TVBC have money available to support to preparation of Neighbourhood Plans. Bids must be made before the end of March. Bill Brewer and Simon Watson to lead on this.
8. A meeting about Neighbourhood Planning, hosted by Locality, is taking place on the 14th March. Bill Brewer, John Davis and Alan Leslie will attend from Thruxton Parish.
9. A workshop in respect of Neighbourhood Planning is taking place on the 21st March, hosted by TVBC. Kate Phillipson and Sarah Fanthorpe- Green will attend from the Parish.
10. The next meeting of the Committee will be on the 22nd March 2016 at 7pm.
11. Meeting Closed, at 9.45pm

Approved