

DRAFT

**ADVISORY COMMITTEE TO THE PARISH COUNCIL - THRUXTON PARISH
NEIGHBOURHOOD PLAN**

Minutes of a Meeting/workshop with Donna Moles held on the 9 May 2016 in the Machin Room, Village Hall, Thrupton at 7pm.

Chair: Kate Phillipson

Present:

Louisa Chamberlain

Liz Watson

Simon Watson

John Davis

Sarah Fanthorpe-Green

Steve Counsel

Bill Brewer

Alan Leslie

Mike Windsor

Apologies

Bob Hodges

Jason Sargeant

1. The minutes of the meeting held on the 22nd March were approved.
2. The survey responses were discussed. An overall response rate of approximately 60% was regarded as good. Liz and Simon Watson and Louisa Chamberlain were thanked for all of the work they had put into collating the results.
3. The validity of the data was discussed. Some analysis needs to be carried out so that any gaps or discrepancies can be addressed. Steve Counsel to carry out this piece of work by 11th June if possible.
4. The village Fete will be used to share the detail of the survey with the Parish. A full summary of the survey results will also be distributed to all households in the Parish with June's Thrupton Times (and on Website/Facebook etc). A separate meeting will be held to discuss the detail for the fete only. It will not be a full steering group meeting.
5. The requirement for Placechecks was discussed and areas allocated. The proforma has been circulated. Placechecks to be completed by the 11th June.
6. The next meeting of the committee will be with Donna Moles on the 11th June at 11am.
7. Meeting closed 9.20pm.

Approved

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